Profenco Energy + Process Technology, with its registered office in 5654 MA Eindhoven,

Beemdstraat 1, is responsible for the processing of personal data as set out in this privacy statement.

#### Contact details:

Hans Prein is the Data Protection Officer of Profenco Energy + Process Technology. He can be contacted via info@profenco.nl

#### Personal data we process

Profenco Energy + Process Technology processes your personal data because you make use of our services and/or because you have provided this to us yourself.

Below you will find an overview of the personal data we process:

- First and last name
- Telephone number
- Email address
- Bank account number

## Special and/or sensitive personal data we process

Our website and/or services do not have the intention to collect data about website visitors under the age of 16, unless they have obtained permission from their parents or guardian. However, we cannot verify whether a visitor is over the age of 16. For this reason, we advise parents to be involved in their children's online activities to prevent data about children being collected without parental consent. If you believe that we have collected personal data about a minor without that consent, please contact us via <a href="info@profenco.nl">info@profenco.nl</a>, and we will delete this information.

# For what purpose and on which basis do we process personal data:

Profenco Energy + Process Technology processes your personal data for the following purposes:

- to process your payment
- to be able to phone or email you if this is necessary for the performance of our services
- to inform you about changes to our services and products
- to deliver goods and services to you
- Profenco Energy + Process Technology also processes personal data if this is required by law, such as data we need for our tax return.

### How long we retain personal data

Profenco Energy + Process Technology does not retain your personal data any longer than strictly necessary for realising the purposes for which your personal data is collected.

### Sharing personal data with third parties

Profenco Energy + Process Technology does not sell your data to third parties and only provides it if this is necessary for the performance of our agreement with you or for compliance with a statutory obligation. We conclude a processing agreement with companies who process your data on our instruction in order to safeguard a similar level of security and confidentiality of your data. Profenco Energy + Process Technology remains responsible for these processing activities.

## Accessing, correcting or deleting data

You have the right to access, correct or delete your personal data. You can do this yourself via the user settings of your account. In addition, you have the right to withdraw your permission for the processing of data or to object to the processing of your personal data by our company, and you have the right to data portability. This means that you may submit a request to send the personal data we have of you in a computer file to you, or to an organisation indicated by you.

If you wish to exercise your right to object and/or your right to data portability or if you have any other questions/remarks regarding the data processing, please send a specified request to info@profenco.nl.

To make sure that the request for inspection has been made by you, we ask you to send a copy of your proof of identity along with the request. Black out your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service number (Dutch BSN) in this copy for the protection of your privacy. Profenco Energy + Process Technology will respond to your request as soon as possible, but no later than within four weeks.

Profenco Energy + Process Technology would also like to point out that you may lodge a complaint with the national supervisory authority, the Dutch Data Protection Authority. You can do this via the following link: https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

#### How we secure personal data

Profenco Energy + Process Technology is committed to the protection of your data and takes appropriate measures to prevent misuse, loss, unauthorised access, unwanted disclosure, and unauthorised alteration. If you feel that your data is not properly secured or if there are indications of misuse, please contact our customer service or contact us via info@profenco.nl

#### Amendment to the privacy statement

We reserve the right to amend this privacy statement. Changes will be published on this website.